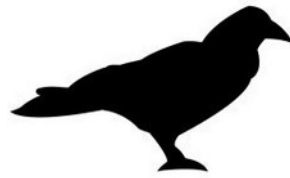


Poetry Gabriola Society
PO Box 387
Gabriola BC V0R 1X0
info@PoetryGabriola.com
PoetryGabriola.com



**Poetry
Gabriola
Society**

Poetry Yurt use & rental agreement

(11-May-2023)

Description

The **Poetry Yurt** is a unique cultural space, intended for non-profit cultural and community activities. It is located in a grove of trees on the Gabriola Commons grounds, 675 North Road, Gabriola. The Yurt is owned, operated and maintained by the **Poetry Gabriola Society** (PGS).

The Yurt is 8.5m (28 ft) in diameter, with a floor area of about 56 sq m (600 sq ft).

The fire occupancy limit is **30 people**.

Contacts

Mitch Miyagawa (mitch.miyagawa@gmail.com) for questions and booking.

Rentals rates

- \$20 per hour, for one-time rentals.
- \$18 per hour, for 2 or more repeating rentals, booked together.
- \$80 per day, for longer or full-day events.

For events partnering or co-presented with PGS, the PGS board will decide on rental rates.

Extras

- **Cleaning fee** of \$50 may apply if the Yurt is left in dirty or unusable condition.

Conditions

Rental eligibility — Only certain types of event rentals are permitted, due to our MOU with the Commons, which forbids “commercial use.” Typical Yurt uses are workshops, readings, rehearsal or performance space, cultural activities, and meetings.

Renters would ideally be a registered non-profit society or charity, and events would ideally align with PGS's mandate to promote and present arts and culture. In some cases, an event/series that aligns with the PGS mandate could be held as a co-production with PGS. This would have to be negotiated. Activities which involve attendance fees or retail sales may not be allowed. In any case, contact a Yurt Steward to inquire.

In all cases, rental is at the discretion of the PGS board, and may be refused without reason. The Poetry Gabriola Society is not liable for any mishaps or injuries that may occur during Yurt rental.

Electrical — The Yurt is wired into the Commons electrical system, but with a limited capacity. Do not hook up high-power equipment (e.g. heaters) or you may blow a breaker.

Wifi — The Yurt has a Telus Rural Hub wifi box with good connectivity to the internet. Wifi comes free with Yurt rental. The hub is normally off, and must be turned on to work. The network name and password are written on the wifi box. If you are doing a data-intensive event (e.g. streaming video or holding a Zoom event), please check with us first.

Parking — Please park vehicles in the Commons south lot. The path from parking lot to Yurt can be quite dark at night — bring a flashlight.

Heat — In winter, the Yurt can be cold, and we normally light the wood stove about an hour before an event starts. Firewood and kindling are located under the Yurt. Please book a training session with a Yurt Steward to learn about working the wood stove.

- A fire extinguisher is located near the wood stove.
- The clear dome at the apex can be used to regulate heat in the Yurt. It can be opened slightly using the extension hand crank, and *gently* closed to retain heat. Very little movement is required.
- The door and windows can also be opened for ventilation.

Floor — Soft-soled shoes, slippers, socks, or bare feet only in the Yurt. Please leave dirty or hard-soled shoes outside, under the porch roof.

Washroom — We can arrange access to the Commons washroom in the kitchen building, but this is a special request. Please inquire if you need it.

Food — No food or drink (except water) in the Yurt, please. It attracts mice and other woodland creatures.

Candles — are a fire hazard, and may present a scent problem for some. Please use carefully, and never leave unattended.

Leaving — Please leave the Yurt in good condition when you finish:

- Floor swept (broom and dustpan behind mirror).
- Everything electrical turned OFF — fan, heater, lights, wifi box.

- Dome and windows closed.
- Wood stove left to burn down slowly and safely.
- Door locked, key secured in box.

Booking details

Project name: _____

Renter: _____

Phone #: _____

Email: _____

Date(s) and time(s) requested:

Agreed cost: \$ _____

The Renter has read the above, and agrees to all conditions. Signed:

Renter: _____ Date: _____

PGS rep: _____ Date: _____